



## Peculiar Parks Foundation

### Board Meeting Minutes

March 3, 2026

RE/MAX Signature – Peculiar, MO

#### Call to Order

The meeting was called to order at 10:30 AM by Secretary Shannon Wells.

#### Attendance

Present:

Shannon Wells

Christal Chapman

Virginia Costanzo

Jason Long

#### Approval of Previous Minutes

Christal Chapman made a motion to approve the previous meeting minutes. Virginia Costanzo seconded the motion. The motion passed.

#### Old Business

##### **Foundation Policies:**

The board discussed the foundation policies. All policies were approved with a minor change to the Directors Code of Conduct, which Shannon Wells will revise. Virginia Costanzo made a motion to approve the policies with the noted change to the Directors Code of Conduct. The motion also included directing Shannon Wells to revise the bylaws with agreed-upon changes discussed between Christal Chapman, Shannon Wells, and Virginia Costanzo. Christal Chapman seconded the motion. The motion passed.

##### **Registered Agent:**

A previous motion from February 4 was noted in which Shannon Wells made a motion to use MO Registered Agent LLC as the registered agent for the foundation and to pay the \$40 fee, with the cost to be added to the annual budget. Christal Chapman seconded the motion and Virginia Costanzo agreed. The motion passed. Due to the foundation not being in good standing at the time, Shannon Wells temporarily served as the registered agent until reinstatement could be completed.

##### **Treasurer's Report:**

Virginia Costanzo made a motion to accept the Treasurer's Report. Shannon Wells seconded the motion. The motion passed.

## **New Business / Open Discussion**

### **501(c)(3) Guidance:**

Virginia Costanzo reviewed guidelines regarding tax filing rules and regulations for 501(c)(3) organizations.

### **Foundation Marketing:**

Shannon Wells presented a Facebook marketing plan to be implemented once the foundation was brought back into good standing.

### **Donor Recognition Idea:**

Virginia Costanzo suggested donor recognition bricks that could potentially be placed around flag poles when Dunsworth Park opens.

### **Easter Egg Hunt:**

The board discussed participation in the Peculiar Easter Egg Hunt. The foundation will have a tent where children can plant seeds in small pots to take home. Virginia Costanzo and Christal Chapman will staff the tent.

Jason Long provided updates regarding City Lake and discussed the proposed disc golf course at Raisbeck Park. A quote was obtained for \$7,510 for a 9-hole course with one practice basket.

## **Action Items**

- Shannon Wells will locate peat pots or similar containers for the Easter Egg Hunt seed planting activity.
- Virginia Costanzo will research and obtain seeds.
- Shannon Wells will revise foundation policies and bylaws.
- Shannon Wells will continue working on restoring the foundation to good standing.
- Shannon Wells will add Virginia Costanzo to the foundation Facebook page.

## **Adjournment**

Christal Chapman made a motion to adjourn the meeting at 12:07 PM. Virginia Costanzo seconded the motion. The motion passed and the meeting was adjourned.

Recorded by:

Shannon Wells

Secretary